

**North County Charter School, Inc.
6640 Old Dixie Hwy. Vero Beach, Fl. 32967**

**Board of Directors Meeting
Wednesday July 18, 2016 9:30 am**

Meeting Minutes

Call to order/take attendance: All Board Members were in attendance. Joel Tyson, Ernie Wilson, Claudette Pelletier, Kevin Kim and Bob Russell. Meeting was properly noticed in the Press Journal. Principal Elizabeth Miller, Principal Appointee Dr. Jessica Keaton and Ken Miller Business/Finance Mgr. were also in attendance. President Tyson called the meeting to order at 9:30 am.

Approve/amend agenda: Ms. Pelletier moved to approve the agenda as printed, seconded by Mr. Wilson and carried unanimously.

Approve minutes of June 15, 2016 Board meeting: Mr. Wilson moved to approve the minutes as presented, seconded by Mr. Kim and carried unanimously.

Citizen/Parent input: none

Financial report: Mr. Miller presented the Board with the CPA's May 31, 2016 financial report, today's balance sheet, bank statements showing all checks written since the last Board meeting and all cash balances. Current cash balance as of July 18, 2016 is \$1,462,118.23. July payroll is yet to be done. Report will be filed for audit.

Approve new copier contract: Mr. Miller presented the board with a contract with ImageNet to provide two new copiers in the amount of \$534 per month. Mr. Miller pointed out that we currently own two copiers but due to their age we are paying somewhere around \$700-\$750 per month on a maintenance agreement. The new contract allows for 20,000 copies per month and 2000 color copies per month. Ms. Pelletier moved to approve the contract, seconded by Mr. Kim and carried unanimously.

Approve new job description for Principal: Current Principal Beth Miller presented the board with a new job description for the Principal position. Mr. Wilson moved to approve, seconded by Mr. Kim and carried unanimously.

Approve new Principal: Dr. Jessica Keaton was recommended for approval by the seven member interview committee. Ms. Pelletier moved to approve, seconded by Mr. Kim and carried unanimously.

Approve new teacher's employment: Principal Miller and Dr. Keaton have interviewed and recommended the following applicants for approval. Wendy McFarland, Ashley Dowdell, Allison Ellis and Shannon Ramos. Ms. Pelletier moved to approve, seconded by Mr. Kim and carried unanimously.

Phase IV construction status: Mr. Miller said that the new building is coming along very well and he is hopeful that it will be completed by the end of September.

Board members concerns/reports: none

Principal's concerns/reports: Principal Beth Miller presented the board with the results of 2015-2016 testing scores and grades. NCCS finished in the number one spot out of 14 elementary schools once more. NCCS scored 459 points and an "A" grade.

Business/Finance Mgr. concerns/reports: Mr. Miller presented the board with Banov Construction's estimate of building costs for the new building.

Adjournment: With no further business to conduct the meeting was adjourned at 10:45 am.