

**North County Charter School, Inc.  
6640 Old Dixie Hwy. Vero Beach, Florida 32967  
Regular Board of Directors Meeting  
Held Monday April 17, 2017 9:30 am  
Board Room**

**MEETING MINUTES**

**Call to order:** Meeting was called to order at 9:30 am by Ernie Wilson Vice President. President Joel Tyson was absent for health reasons. Other board members in attendance were Claudette Pelletier secretary/treasurer, and directors Robert Russell and Kevin Kim. Principal Dr. Jessica Keaton and Business/Finance Mgr. Ken Miller were also in attendance. Teachers Kerrian Irons and Amy Flinn also were in attendance as observers. Meeting was properly noticed in the Vero Beach Press Journal newspaper.

**Approve/amend agenda:** Ms. Pelletier moved to approve today's agenda, seconded by Mr. Kim and carried unanimously.

**Approve minutes:** A correction was made to the minutes. The minutes indicated that Ms. Pelletier was absent from that meeting, which is incorrect. Mr. Wilson moved to approve the meeting minutes as corrected for the January 18, 2017 Board Meeting, seconded by Mr. Russell and carried unanimously.

**Financial report:** Mr. Miller presented the board with bank statements showing all checks written since the last board meeting. He also presented the board with the last available CPA's monthly financial report for month ending February 28, 2017. Mr. Miller said that he had transferred \$90,000 to the money market account and noted that the money market account was now earning twice as much as it was previously. All bank accounts as of today total \$1,593,276.46. This month's FTE funds are included. April payroll is yet to be paid. Report to be filed for audit.

**Public input/concerns:** none

**Budget amendments:** Mr. Miller presented the board with budget amendments to the 5100 category which is the account covering all expenses in the classrooms. Total budget increase for this part of the budget is \$43,311. Motion was made by Mr. Kim to approve the amendments as presented and second was made by Ms. Pelletier. Carried unanimously.

**"Best and Brightest Scholarships"** Dr. Keaton presented the board with details of the award of the scholarship funds. Each of the four teachers at NCCS received a gross amount of \$6,816.91 before taxes etc. This award was an act of last year's Florida legislature. Motion to accept the funds distribution was made by Mr. Kim and seconded by Mr. Russell and carried unanimously.

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**Admin fee overcharge:** As a result of the lawsuit against the District it was discovered that the School District overcharged the charter schools for their admin fee. Therefore, the District had to refund the overcharge. It was agreed by the charter association members to release those funds to be used to offset some of the legal fees in the dispute with the School District. Ms. Pelletier moved to approve this action, seconded by Mr. Russell and carried unanimously.

**Approve donations/fundraisers:** Dr. Keaton presented the Board with several fundraisers conducted recently. Golf Tournament \$10,810.98, Book Fair \$2,370.90 and Chick-fil-A spirit night \$258.50. A total of \$13,440.38. Motion was made by Mr. Kim to approve and accept, seconded by Ms. Pelletier and carried unanimously.

**Approve retaining law firm:** Ms. Pelletier researched a number of solicitations from law firms offering to represent the school in the eminent domain case regarding the expansion of US Highway 1 on the eastern boundary of our property. Ms. Pelletier recommended the firm of Forman, Hanratty, Thomas & Montgomery of Ocala, Florida. Mr. Joseph Hanratty will be our contact. Motion was made by Mr. Kim to approve the recommended firm, seconded by Mr. Russell and carried unanimously. The Board also agreed to allow the State to conduct an informational seminar at our school if they wish to do so.

**Legal dispute with District:** Mr. Miller explained to the Board that both sides in the dispute had presented their written summary judgments to the court. That was done on March 15, 2017 as was required by Judge Kanarak. It is up to the judge to rule on the summaries which has no time limit or deadline for when that may happen.

**Principal's concerns/reports:** Dr. Keaton informed the Board that Much of our FSA and ELA testing was complete and the balance would be concluded by May 1<sup>st</sup>. Book Fair was best ever and was tied to literacy week. Golf Tournament was a huge success. The Sun Shade construction on the playground was completed. Our Freedom Shrine was dedicated on February 22<sup>nd</sup>. Track team was established and competed District wide. Field trips were taken to the Zoo, LaPorte Farms, Vero Man Site, Orchestra, Environmental Learning Center, Ballet and Navy Seal Museum. Coming soon is field trip to St. Augustine, Pre-K and Kindergarten round ups, 5<sup>th</sup> grade graduation May 15<sup>th</sup> and DARE graduation and Talent Show May 18<sup>th</sup>.

**Business/Finance Mgr. reports/concerns:** Mr. Miller presented the Board with a letter from the National School Lunch Program explaining that we must establish a wellness committee by the end of June in order to assure that our school will comply with the new requirements set out by the Federal and State governments.

Mr. Miller also showed the Board a copy of a letter sent to the traditional schools from the Superintendent. Regarding the possibility that the legislature may require the school districts to share the capital tax funds they collect locally with the charter schools on a pro rata basis. Mr. Miller also reported to the Board that our school had undergone an administrative review by the Florida Department of Agriculture that oversees our school lunch program. This is done every three years. Our program came through with flying colors with only one small finding.

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They found that we had served fruit juice three times in a week for breakfast instead of the two times which what is permitted. No penalties were levied.

**Board members reports/concerns: none**

**Adjournment:** with no further business to conduct the meeting adjourned at 11:05 am.

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