

**North County Charter School, Inc.**  
**Board of Directors Regular Meeting**  
**Wednesday, February 14, 2024, @ 9:00AM (Board Room, Bldg. 5)**  
**MINUTES**

- I. **Call to order/Attendance:** President, Mrs. Simchick called the meeting to order at 9AM. Other members present: Sean Prescott and Brian Cook. Joel Tyson would join the meeting later at 9:20AM. Others present: Greg Potter, Director-Principal, Kerrian Irons, Assistant Principal, Jennifer Bakos, Business & Finance Manager and Maria Smith, Secretary.
- II. **Pledge of Allegiance/Invocation:** Mr. Potter led the group in the Pledge of Allegiance and Mrs. Simchick gave an invocation.
- III. **Approve/Amend today's agenda:** Brian Cook pointed out a typo on the Agenda, as it said 2023 instead of 2024. So noted.
- IV. **Citizen/Parent input/concerns:** Rachel Rayna shared that she had sent an email to Mrs. Simchick the evening prior and Mrs. Simchick stated that she had not seen it yet, but would be happy to speak to her after the meeting.
- V. **Consent Agenda:** Upon a motion by Mr. Cook and a second by Mr. Prescott, the Board unanimously passed items A through D below as a group, 3-0.
  - A. **To approve minutes of December 13, 2023 Regular Meeting-**Recommend Approval by Mrs. Simchick and Mr. Potter
  - B. **To approve granting Mrs. Samara Wooley a 6-month (Unpaid) Leave for mission work in Mexico-**Recommend Approval by Mr. Potter
  - C. **To approve transfer of Hali Lemieux to Long Term Sub in 4<sup>th</sup> Grade (for Mrs. Wooley)-**Recommend approval by Mr. Potter
  - D. **To approve hiring Dana Herring at Long Term Sub in the Cafeteria (for Ms. Lemieux)-**Recommend approval by Mr. Potter
- VI. **Action Agenda:** **\*\*Mr. Tyson entered the meeting HERE at 9:20AM.**
  - A. **To approve re-submission of an addendum to the current charter contract to add 2 classes of 6<sup>th</sup> grade in 2024-2025, with specific request for the SDIRC Board of Directors to Take an Action on NCCS's Request.** Following a brief discussion, the Board took no action on this item, and thus a request for addendum to the current charter contract to add a 6<sup>th</sup> grade next year was not re-submitted. Mrs. Simchick shared that she had a conference with the SDIRC Superintendent scheduled for 4PM today in an attempt to fully understand the District's position on the matter. In the denial letter, the district cited three reasons for not supporting the original request.
  - B. **To hear a presentation and approve a pathway forward for NCCS to offer food service in 24-25.** Mrs. Bakos and Mr. Potter provided an update on the school's submission of a corrective action plan to the Department of Agriculture, and efforts to explore two alternative options for Food Service provision at NCCS (i.e. outside agency or SDIRC). Mrs. Simchick also entertained comments and questions from several members of the audience

present. Further updates will be provided once the school hears back from the Department of Agriculture. Generally, audience members present expressed concerns about the possibility of the school entering into an agreement with an outside agency, or the SDIRC, instead of running the program in-house, concerns for current employees and concerns related to the possibility that the school might no longer be able to provide free lunch and breakfast to all students in the future. The Board listened to all concerns expressed, and no action was taken on this item.

- C. To approve an update to policy 4800 to add part D on check signing allowing for one signature (instead of two) required for amounts not exceeding \$5,000-**Upon a motion by Mr. Cook and a second by Mr. Prescott, this policy update was approved unanimously, 4-0.
- D. To approve NSLP procurement policy 4900 to bring the school into compliance with the Department of Agriculture's procurement requirements (a key component of the submitted corrective action plan)-**Upon a motion by Mr. Cook and a second by Mr. Prescott, policy 4900 was approved unanimously, 4-0.
- E. To approve November & December financials for submission to SDIRC-**Only the November financials were ready for the meeting. Upon a motion by Mr. Cook and a second by Mr. Prescott, the November financials were approved for submission to SDIRC unanimously, 4-0

**VII. Reports:**

- A. Parent Involvement Committee:** Mrs. Le provided an update on recent activities to include: Teacher and Staff Appreciation Week, Orlando Science Center & Title I Science Night preparations, and plans to assist with the spring banner fundraiser.
- B. Business & Finance Manager:** Mrs. Bakos had nothing additional to share.
- C. Director-Principal:** Mr. Potter provided an update to winter testing data, showing a very positive data trend and prediction for improving the school's performance over the prior year. He also provided an update on recruiting efforts, shared a new informational brochure and plans for the school to host two orientation events (Feb 27 and Mar 5) for NEW families interested in having their children attend NCCS next year.

**VIII. Board Member Matters:**

- A. Mrs. Simchick:** Building 5 Dedication and recognition for Mr. Wilson. Mrs. Simchick shared that a recognition plaque had been ordered for Mr. Wilson, and Mr. Potter shared that the Building 5 dedication plaque for Mr. & Mrs. Miller had been installed on the front of Building 5 (covered). Mr. Miller will contact Mr. Potter when he and Mrs. Miller are feeling well enough to set a date and time for a small ceremony. More to come...
- B. Mr. Cook:** Process & timeline for admitting new Board members. Mrs. Simchick invited Susan Aguirre, current parent to talk briefly to the Board about her interest and qualifications to become an NCCS Board member. She presented highlights from her resume (provided) and expressed a strong desire to help support the continued success of the school. She agreed to conduct necessary required training and attend an up-coming orientation meeting. The Board will schedule an item to accept nominations from current members at its next meeting on March 11<sup>th</sup>.

**IX. Adjournment:** The meeting was adjourned at 10:55AM