

North County Charter School, Inc.
Board of Directors Regular Meeting
Monday, September 11, 2023, @ 6:00PM (Board Room, Bldg. 5)
MINUTES

****Note:** A catered meal of Olive Garden salad, breadsticks and soup was served to members and special guests beginning at 5:30PM

- I. **Call to order/Attendance:** President, Mrs. Simchick called the meeting to order at 6:05PM. Also in attendance were: Mr. Tyson, Vice President, Member, Mr. Prescott, Secretary, Mr. Cook, Treasurer, Mr. Potter, Principal-Director, Mrs. Irons, Assistant Principal, Mrs. Bakos, Business & Finance Manager
- II. **Pledge of Allegiance/Invocation:** Vice President, Mr. Tyson led the group in the pledge and he provided an invocation
- III. **Approve/Amend today's agenda:** Mr. Tyson made a motion to accept the agenda as written. Mr. Cook seconded the motion. It passed unanimously, 5-0.
- IV. **Citizen/Parent input/concerns:** None shared.
- V. **Special Recognitions (Past Board Members & Employees):** President Mrs. Simchick, Mr. Potter and Mrs. Irons presented several recognitions to special guests present, including Claudette Pelletier for her past service to the BOD, Mrs. Trevino-Curtis for her assistance as Consulting Principal, and current employees, Mrs. Irons, Mrs. Smith, Mrs. Holton, Mrs. Bosheers and Mr. Watson for "stepping up" in difficult times to lead and ensure the success of the school.
- VI. **Consent Agenda:** Mr. Cook made a motion to approve the consent agenda, and Mr. Prescott seconded the motion. It passed unanimously, 5-0.
 - A. **Approve minutes of August 14, 2023 Regular Meeting-**Recommended Approval by Mrs. Simchick and Mr. Potter
 - B. **Approve minutes of September 7, 2023 Special Call Meeting-**Recommended Approval by Mrs. Simchick and Mr. Potter
 - C. **Approve Teacher Out of Field (OOF) Notification List/Letter for Fall, 2023-**Recommended Approval by Mr. Potter
- VII. **Action Agenda:**
 - A. **To Authorize the Dedication of Building 5 (NCCS's Administrative & VPK Complex) to Mr. Ken Miller and Mrs. Dorie Miller, With Date and Time of Ceremony to Be Determined-**Recommended Approval by Mrs. Simchick and Mr. Potter. Mr. Tyson made a motion to approve and it and authorize payment for the dedication wall plaque. Motion was seconded by Mr. Cook. Motion passed unanimously, 5-0.
 - B. **Approve Recommendation to Add 3 Additional Paid Personal/Sick Days for Teachers (Total to be 8 for 23-24 SY) and Allow Annual Payout of Unused Time to All Employees, or an Accrual Option Not to Exceed 20 Days Aggregate-**Recommended Approval by Mr. Potter. Mr. Prescott made a motion to approve, and Mr. Tyson seconded the motion. Motion passed unanimously, 5-0.
 - C. **Policy DRAFTS: On-Line Educational Services, Threat Management and Internet Safety-** These are all new, and required by Florida law. First Reading of each recommended by Mr. Potter with approval scheduled for October. No action taken tonight. Mr. Potter summarized each quickly for the BOD.

VIII. Reports:

- A. Parent Involvement Committee:** Mrs. Bryant reported that Grandparent's Day was a huge success, with over 100 attending! She also shared information on the up-coming Read-A-Thon and the Title 1 Annual Parent Night planned for September 26th. Last, she shared that the PIC was planning to help enter a float in the annual Sebastian HS Homecoming Parade in October.
- B. Business & Finance Manager Report:** Mrs. Bakos reported that July financials were not in yet, as she has been focusing on the audit prep, primarily. Sweep account application was present at the table, and was signed by all approved signers and the Board President so that she could submit it to Seacoast Bank for the purpose of protecting all financial assets under FDIC.
- C. Principal/Director Report:** Mr. Potter did not share additional information this evening. He stated that he was working on a fall student performance data report to be provided at the October meeting, and that initial indications of student performance were encouraging.

IX. Board Member Matters:

- A. Mr. Potter's Annual Review Update:** Mrs. Simchick reminded remaining members to meet with Mr. Potter to share input, and then drop off their score sheets with Mrs. Smith. Mrs. Simchick would then collect them, collate them and meet with Mr. Potter to schedule an agenda item for the October meeting to approve the annual evaluation.

X. Adjournment: The meeting adjourned at 7:23PM