

North County Charter School, Inc.
Board of Directors Regular Meeting
Monday, October 9, 2023, @ 9:30AM (Board Room, Bldg. 5)
MINUTES

- I. **Call to order/Attendance:** President, Mrs. Simchick called the meeting to order at 9:30AM and all other members were present: Mr. Cook, Mr. Prescott, Mr. Wilson, Mr. Tyson. In addition, Mr. Potter, Mrs. Irons and Mrs. Bakos were also present.
- II. **Pledge of Allegiance/Invocation:** Both were given by Vice President Tyson
- III. **Approve/Amend today's agenda:** Mr. Wilson made a motion to remove item A under consent to be discussed and Mr. Cook seconded the motion. Motion passed unanimously, 5-0.
- IV. **Citizen/Parent input/concerns:** None.
- V. **Consent Agenda:**
 - A. **To approve minutes of September 11, 2023 Regular Meeting-**This item was discussed separately as Mr. Wilson needed to be removed from attendance in September. He was excused and was not present. Also, the second on item III needed to be changed from Mr. Wilson to Mr. Cook. So noted, and these edits will be made to these official minutes.
 - B. **To approve minutes of September 21, 2023 Special Call Meeting (Audit)**
 - C. **To approve minutes of September 28, 2023 Special Call Meeting (Audit)**
The remaining items (B and C) on consent agenda were approved on a motion by Mr. Wilson and a second by Mr. Cook. Passed unanimously, 5-0.
- VI. **Action Agenda:**
 - A. **To authorize the Indian River Sheriff's Department to install a device on the NCCS camera server, providing "Real-Time" access during critical incidents ONLY-**This item was tabled (by unanimous vote, 5-0) until the November meeting upon a motion by Mr. Tyson and a second by Mr. Wilson. Mrs. Simchick and Mr. Potter shared that they had both requested draft agreements from the IRSD so that a draft could be provided to the Board for consideration. They were still waiting to receive a draft agreement.
 - B. **To approve updated NCCS "Vision" and "Mission" statements-**Upon a motion by Mr. Prescott and second by Mr. Cook, the Board unanimously approved updated school Vision and Mission statements provided in their packets.
 - C. **To approve policy DRAFTS: 2950-On-Line Educational Services, 2625-Threat Management and 2650-Internet Safety-**These policies were approved unanimously, 5-0 upon a motion by Mr. Tyson and and second by Mr. Wilson. Mr. Cook asked if staff were required to sign an acceptable use policy. Mr. Potter shared that he believe it was in the handbook that employees signed at the beginning of the year. It was.
 - D. **To approve the Director-Principal's Annual Performance Evaluation-**Mrs. Simchick shared that she had met with Mr. Potter to share the Board's performance evaluation for 22-23. She reported that he received a 191 total score, which fell within the FCPCS System's "Highly Effective" range for a school principal. Upon a motion by Mr. Cook and a second by Mr. Prescott, the Board approved the evaluation, which will be included in Mr. Potter's personnel file, unanimously, 5-0.

VII. Reports:

- A. Parent Involvement Committee:** Mrs. Bryant was not present; however, Mrs. Le shared that the Read-A-Thon had raised \$4,600, that Mrs. Fitzpatrick was leading the float design and construction so that NCCS would participate in the SRHS Homecoming Parade on the 10th, and that on Friday this week, the PIC was preparing for an outstanding Fall Festival event for the kids to enjoy during their recess times.
- B. Business & Finance Manager:** Mrs. Bakos shared that she would be working on financials for the first quarter (July-September) to present at the next meeting for approval and submission to SDIRC. She also summarized how ESSER III funds have been handled...NCCS returned just over 278K to the district; however, then received reimbursement for approved expenses of just over 100K from that money, plus another 18K immediately planned from Title I and IDEA. Remaining ESSER III funds will need to be expended by September of 2024. These will help with a variety of things. She also shared that she would be looking into the federal payroll tax refund opportunity (Covid-related), some potential CPA firms to assist us with monthly GASB financials, the TSIA funds for teacher compensation (no adjusts to our salary schedule needed) and estimates for replacing our sewer pump system.
- C. Director-Principal:** Mr. Potter shared detailed data on student performance for the fall of 2023. There were very good indicators of how NCCS should do, due to encouraging scores in Reading, Math and 5th Grade Science. Handout provided and powerpoint presentation shared. This will be posted in the Board binder and on our website.

- VIII. Board Member Matters:** Mrs. Simchick provided an update on the wall plaque for the eventual dedication of Building 5. Banos would be donating \$200 toward this. It will be 24" by 24" and of high quality. More to come on this, and she hopes to create a solid final plan by November for this important dedication.

- IX. Adjournment:** Upon a motion by Mr. Tyson and a second by Mr. Cook, the meeting was adjourned at 10:55AM.