

-- 4300 -- Payroll Process

A. Payroll Records and Procedures

Payroll will be processed to ensure accuracy validity of transactions and proper internal control procedures will be maintained to assure that all disbursements are for valid services performed.

B. Payroll Processing

Payroll processing performed in accordance with all local, state, and federal rules and required withholding and filings. Payroll processing may be completed by separate entity. Adopted: July 10, 2023