

North County Charter School, Inc.
6640 Old Dixie Highway, Vero Beach, Florida 32967

MEETING MINUTES

Board of Directors Meeting

Monday, May 8th, 2023 @ 9:30 am

(Updated Version-Published 6/12/2023)

- I. **Call to Order/attendance:** Board President Shawn Frost called the meeting to order at 9:30AM. Other members present were Vice Chair, Mr. Joel Tyson, Mr. Ernest Wilson and Mrs. Dale Simchick. Others present: Principal, Mr. Gregory Potter and Assistant Principal, Mrs. Kerrian Irons.
- II. **Pledge of Allegiance/invocation:** Mr. Frost led the group in the Pledge of Allegiance and Mr. Tyson gave an invocation
- III. **Approve/amend today's agenda:** none
- IV. **Citizen/parent input/concerns:** none
- V. **Consent Agenda:** Joel Tyson made a motion to approve and Dale Simchick seconded the motion. It passed unanimously.
- VI. **Action Agenda:**
 - A. Mrs. Simchick made a motion, and Mr. Wilson seconded to allow Mr. Tyson to offer the Business & Finance Manager position to Ms. Jennifer Bakos, authorizing him to offer up to \$75,000 in salary with a standard benefit package. Further, a performance update will be required following the first 90 days of employment, and the start date for the position was to be July 1, 2023. The motion passed unanimously.
 - B. Mr. Wilson made a motion and Mr. Tyson seconded it to allow OptimaEd to set up PEX cards for use by key leaders in purchasing resources authorized by administration. The motion passed unanimously.
 - C. Mrs. Simchick made a motion, and Mr. Frost seconded it to allow the Principal to offer \$50 gift cards as a new student referral incentive (from non-governmental funds) for any parent or staff member making a referral leading to a new student's presence following the first 10-day count of the new school year. The motion passed unanimously.
 - D. Mrs. Simchick made a motion, and Mr. Wilson seconded it to formally adopt the remaining 2000 series student policies shown on the agenda and included in the Board packet, with the caveat that they be reviewed by the Board's attorney. The motion passed unanimously.
- VII. **Reports:**
 - A. OptimaEd: Susan Turner provided an update on the financial audit process, and the financial situation of the school. She also updated the Board on financials through end of April.
 - B. Parent Involvement Committee: Mrs. Bryant gave an update on the Activities for the last days of school, and invited members to attend the Patriotic Banner Parade and the Pirate Treasure Hunt events planned.
 - C. Principal's report: Mr. Potter made an initial powerpoint presentation on items to expect to see in the up-coming budget draft for 23-24, inclusive of a new teacher salary scale, a new playground monitor position, two Title I interventionist positions (Reading and Math), new curriculum materials via HMH and FL BEST Math, Franklin-Covey's Leader in Me Program and

several other smaller items. He also shared a list of items that the school could de-implement to save money during the transition to new curriculum adoption for Math, ELA and Science.

VIII. Board Member Matters:

- A. **Board Workshop on the 23-24 School Budget:** Mr. Frost suggested a need for a workshop prior to budget adoption in June. The Board decided to hold one on June 5th at 9:30 am.

IX. Adjournment: The meeting was adjourned at 12:22 pm