

North County Charter School, Inc.
6640 Old Dixie Hwy. Vero Beach, Florida 32967

NOTICE and AGENDA of SPECIAL CALLED MEETING

Monday, April 3, 2023 9:30AM

Board of Directors Meeting

- I. **Call to order/take attendance:** Mr. Tyson called the meeting to order at 9:30AM. Present, were Mr. Joel Tyson, Vice Chair, Mr. Ernest Wilson, Director and Mrs. Dale Simchick, Director. Mr. Gregory Potter, Principal and Mrs. Kerrian Irons, Assistant Principal were also present.

- II. **Approve/amend today's agenda:** Mrs. Simchick made a motion to accept the agenda as written. Mr. Wilson seconded the motion and it passed unanimously.

- III. **Citizen/parent input:** None was provided.

- IV. **APPROVE JOB DESCRIPTION & POSTING OF BUSINESS & FINANCE MANAGER:**
Following a brief presentation of the draft by Mr. Potter and a discussion, Mrs. Simchick made a motion to accept the job description and ad posting as written, with an exception to not include "who" the new manager will eventually report to. Mr. Wilson seconded the motion, and it passed unanimously.

*Note: As part of the discussion, the group discussed a 60-day advertising window, and it will decide upon interviews at a later date. Mrs. Irons will post the position on Indeed, and Mr. Potter will post on the school's website, on Facebook and also consult with Optima Ed for additional ideas for getting the word out effectively.

- V. **Adjournment:** The meeting was adjourned at 9:53AM