

North Country Charter School, Inc.  
6640 Old Dixie Highway, Vero Beach, Florida 32967

MEETING MINUTES  
Board of Directors Meeting  
Monday, March 13, 2023 @ 9:30 am

**I. Call to Order/attendance:**

Board President Shawn Frost called the meeting to order at 9:30AM. Other members present were Vice Chair, Mr. Joel Tyson, Mr. Ernest Wilson and Mrs. Dale Simchick. Others present were Principal, Mr. Gregory Potter and Assistant Principal, Mrs. Kerrian Irons.

**II. Pledge of Allegiance/invocation:** Mr. Shawn Frost led the group in the Pledge of Allegiance and Mr. Joel Tyson gave an invocation.

**III. Approve/amend today's agenda:** none

**IV. Citizen/parent input/concerns:** none

**V. Consent Agenda:** Gale Simchick made a motion to approve and Joel Tyson seconded the motion. It passed unanimously.

**VI. Reports:** Susan Turner of Optima Ed provide an update on the Op audit process, and the financial situation of the school.

**VII. Action Agenda:**

A. RFPs for Financial Audit: Dale Simchick made a motion and Joel Tyson seconded for discussion.

Following discussion made, Dale Simchick made a motion and Shawn Frost seconded to have Optima seek Financial Proposals by April 3<sup>rd</sup>. The motion passed unanimously.

B. Pax card to replace petty cash. Dale Simchick made a motion to table it for another month and Shawn Frost seconded the motion. It passed unanimously.

C. Policy on admission of students. Ernest Wilson made a motion to accept and Dale Simchick seconded the motion. It passed unanimously.

D. Model

Bullying Policy – No Action (first reading)

**VIII. Other reports:**

**A. Parent Involvement Committee:** Mrs. Bryant reported that the library re-opened 3 weeks ago and it's going good. They are also working on the Bike Parade which is happening on April 15<sup>th</sup>.

**B. Principal's report:** Mr. Potter went over several items that are in the works.

1. Our school has qualified for Title 1 next year, which is good since it will give us some additional money to help students in Reading and Math.

2. We have approximately 35 students interested in joining us in 23-24. There will be a second orientation night on 3/14. More to come.

3. He also went over the teacher observation process, and provided an update on the Guiding Coalition's work.

4. He attended an IRC Charter school meeting on 3/10. We will be hosting the first quarter meeting for next year in the fall.

**IX. Board Member Matters:**

**A. Business and Finance Manager Position:** Dale Simchick discussed posting for a Business & Finance Manager. Mrs. Irons will be updating the previous post and the Board will get together at a later date to go over it and approve a posting.

**X.** Meeting was adjourned at 11:30 am

