

**North County Charter School, Inc.**  
**6640 Old Dixie Hwy. Vero Beach, Florida 32967**

**MEETING MINUTES**  
**Board of Directors Meeting**  
**Monday November 28, 2022 9:30 am**

**Call to order/take attendance:** President Shawn Frost called the meeting to order at 9:30 am. All Board members Shawn Frost, Joel Tyson, Ernie Wilson. Kevin Kim and Dale Simchick were in attendance. Principal Greg Potter, A/P Kerrian Irons and B&F Director Ken Miller also attended.

**Pledge of Allegiance/Invocation:** President Frost led the pledge and Mr. Tyson led the invocation.

**Approve today's agenda:** Mr. Tyson moved to approve today's agenda as presented, seconded by Mr. Wilson and carried unanimously.

**Citizen/parent input/concerns:** Brian Cook addressed the Board regarding how one goes about serving on the Board.

Chrissy Bryant, Parent Involvement Chairman, updated the Board on the Fall Festival and other activities parents are involved in for the school.

**Approve minutes of October 17, 2022 Board Meeting:** Mr. Tyson moved to approve as presented, seconded by Mr. Kim and carried unanimously.

**Approve minutes of October 31, 2022 Special Call Meeting:** Mr. Wilson moved to approve as presented, Mr. Tyson seconded and motion carried unanimously.

**Approve minutes of October 31, 2022 Workshop:** Mr. Tyson moved to approve the minutes as presented, seconded by Mr. Wilson and motion carried unanimously.

**Accept gifts/donations:** motion made by Ms. Simchick to accept the in-kind and flag donations from Mr. Frost and the fundraiser funds from the recent skate party. Seconded by Mr. Kim and carried unanimously.

**Business/Finance Director position to fill:** Mr. Frost excused himself from the meeting at this time to avoid any conflict of interest. Ms. Simchick said that she had called on one of the candidates for the position and wanted to interview any other finalists including Mr. Frost. Mr. Wilson moved to give all Board members the opportunity to conduct interviews of candidates for the Business/Finance Director position prior to the December 12, 2022 meeting, seconded by Mr. Kim and carried unanimously.

**Adoption of 1000 series Board Governance Policies:** Mr. Miller and Mr. Potter said they had concerns about adopting these policies without adequate time to review and understand them. Mr. Wilson moved to table the issue, seconded by Ms. Simchick and carried unanimously.

**Principal's reports/concerns:** Mr. Potter presented his synopsis of his first month as the new Principal of North County Charter. He also presented the new enrollment forms and the recommended adjustments made by the school's attorney. Motion made by Ms. Simchick to accept Mr. Potter's report and new enrollment documents as recommended, seconded by Mr. Kim and carried unanimously.

**Business/Finance Director's reports/concerns:** Mr. Miller presented the balance sheet as of today showing all cash accounts with a balance of \$3,722,157 on hand. He also provided the Board with CPA monthly reports for August and September as well as bank statements showing all revenue and expense transactions to date.

**Board Member reports/concerns:** none

**Adjournment:** Mr. Wilson moved to adjourn at 11:45 am