

**North County Charter School, Inc.**  
**6640 Old Dixie Hwy. Vero Beach, Florida 32967**

**Board of Directors Meeting**  
**Monday September 12, 2022 9:30 am**

**MEETING MINUTES**

- I. **Call to order/take attendance:** President Frost called the meeting to order at 9:30 am. Board members Shawn Frost, Joel Tyson, Ernie Wilson and Kevin Kim were present. Mr. Frost announced that Claudette Pelletier had submitted a letter of resignation after 24 years of service. Acting Principal Kerrian Irons and Business/Finance Director Ken Miller also in attendance.
- II. **Approve/amend today's agenda:** Mr. Tyson moved to accept the agenda as presented, seconded by Mr. Kim and carried unanimously.
- III. **Citizen/parent input:** Four citizens spoke on a variety of topics
- IV. **Action agenda:**
  - Approve minutes of July 28, 2022 meeting.** Mr. Tyson moved to accept the minutes of the July 28, 2022 Board of Directors meeting as presented, seconded by Mr. Kim and carried unanimously.
  - Approve agreement w/Consulting Principal.** Mr. Frost presented the agreement. Mr. Wilson moved to accept the Interim Consulting Principal agreement, seconded by Mr. Kim and carried unanimously.
  - Approve agreement w/ESI for Principal search.** Mr. Tyson moved to approve the agreement with ESI as presented, seconded by Mr. Kim and carried unanimously.
  - Approve employee roster:** Mr. Miller presented a roster of all employees currently employed at NCCS. Mr. Wilson moved to approve the roster, seconded by Mr. Tyson and carried unanimously.
  - Approve "Guest Teacher Status":** Ms. Irons asked the Board to approve using a program that the school district uses for teachers that do not yet have their teaching certificate. Mr. Wilson moved to accept the Guest Teacher Status program, seconded by Mr. Tyson and carried unanimously.
  - Approve revision of the lottery/wait list procedures:** Ms. Irons told the Board that she would like to revise the lottery/wait list procedure that we have been using to something more akin to what other charter schools use. Mr. Wilson moved to approve the revision of the procedures once reviewed by general counsel, seconded by Mr. Kim and carried unanimously.
  - Approve new teacher base salary:** Mr. Miller asked the Board to approve \$49,720 as the base salary of a starting teacher at NCCS. Mr. Wilson moved to approve \$49,720 as the new base salary, seconded by Mr. Tyson and carried unanimously.
  - Approve Bonus for recruitment and retention:** Mr. Frost recommended a bonus of

\$1,000 to every new employee that signs on and \$1,000 to every returning employee that signs on for another year. Mr. Wilson moved to approve the bonus, seconded by Mr. Kim and carried unanimously.

**Board member vacancy:** Mr. Tyson moved to accept the resignation of Ms. Pelletier, seconded by Mr. Kim and carried unanimously.

**Mr. Frost introduced Mrs. Dale Simchick** and proposed that she fill the vacancy created by Ms. Pelletier's resignation. Mr. Frost said that Mrs. Simchick had previously served on a charter school board and the Indian River County School Board. Mr. Kim moved to approve Mrs. Simchick's appointment to the Board, seconded by Mr. Wilson and carried unanimously.

**V. Business/Finance Director's concerns/reports:**

1. Mr. Miller presented the Board with current bank statements, July 31, 2022 financial report and a current balance sheet.  
Cash balance in all accounts of \$3,109,806.05. Report filed for audit.
2. Mr. Miller then said he would like to read a statement for the record.(attached)

**VI. Principal's concerns/reports:** Mrs. Irons

1. School Safety Plan
2. Mental Health Plan
3. Segregation/Unitary Status Plan
4. Update on the FTE audit coming on September 29<sup>th</sup>

**VII. Board President concerns/reports:**

Update on consultant report. We are working through.  
Parental involvement committee. Going to create.  
Principal search. Team has interviewed three candidates. Step one.  
Legislative changes. We are on top of the new rules.

**VIII. Board members concerns/reports:** none

**IX. Adjournment:** With no further business to conduct meeting adjourned at 11:28 am.