

North County Charter School, Inc.

6640 Old Dixie Hwy. Vero Beach, Fl. 32967

Board of Directors

May 18, 2022 9:30 am

Meeting Minutes

Call to order: President Shawn Frost called the meeting to order at 9:32 am. Shawn Frost, Joel Tyson, Ernie Wilson and Kevin Kim were present constituting a quorum. Claudette Pelletier and Susan Adams were absent.

Add to agenda: Mr. Frost made a motion to add Citizen/Public input to the agenda, seconded by Mr. Tyson and carried unanimously.

Accept record of workshop: Mr. Tyson moved to accept the record of the workshop held March 07, 2022, seconded by Mr. Wilson and carried unanimously.

Approve minutes: Mr. Wilson moved to approve the minutes of the Board of Directors meeting held February 07, 2022, Seconded by Mr. Kim and carried unanimously.

Financial report: Mr. Miller presented the Board with a balance sheet as of today showing cash accounts totaling \$2,878,310.13 and all invoices paid. He also presented the Board with bank statements indicating all revenue and expenditures since the last board meeting. Further, he presented them with the CPA's monthly financial reports for the months of January, February and March 2022. Mr. Tyson moved to accept the financial report, seconded by Mr. Kim and carried unanimously.

Phase VI project completion report: Mr. Miller presented a report showing the various categories of the Phase VI project beginning in May 2020 and running through December 2021. The project consisted of the enlargement of the parking lot and driveways as well as a new administration building and a new Pre-K Center. Total cost was \$1,705,953.65 with no added debt. Mr. Tyson moved to approve the report, seconded by Mr. Wilson and carried unanimously.

SRD Office & Therapy Center completion report: Mr. Miller presented a report for the remodeling of the former VPK classroom in building # 3. The former classroom was completely demoed down to the bare walls. Five separate exam rooms were built to accommodate the therapists that come in to provide services to our students. The two restrooms were preserved and updated. Total costs of the modifications was \$132,855.89 with no added debt. The School Resource Deputy's office was modified in building # 1. An additional window was installed to give the SRD a larger and better view of the drop-off and pick-up area, the entrance gate and the front entrance to the new administration building. A door was also installed to provide access to the restroom shared by the business office. Total cost for the modifications was \$11,017.59 with no added debt. Moved by Mr. Tyson to approve the reports, seconded by Mr. Wilson and carried unanimously.

Fundraiser report: Dr. Keaton gave a report on the golf tournament fundraiser that raised a net profit of \$25,432.53. She also reported \$8.80 from Box Tops, \$450.00 from Skate Factory and \$152.47 from Strawbridge Studios the school photographer. Golf funds are for the professional

development of teachers. Mr. Wilson moved to approve and accept the funds, seconded by Mr. Kim and carried unanimously.

Teacher salary raises and schedule for '22-'23 SY: Mr. Miller presented a salary schedule for all of our teachers for the new school year beginning August 01, 2022. The raises amount to \$65,600 annually with only \$26, 511 coming from the state teacher raises funds. Teachers salary range for '22-'23 SY will range from \$49,720 to \$57,460 depending on experience. Mr. Wilson moved to approve the salary schedule, seconded by Mr. Kim and carried unanimously.

Curriculum discussion: Mr. Frost asked if our Principal and Assistant principal could investigate the Hillsdale College curriculum before deciding on a new curriculum. He said that he has seen the Hillsdale curriculum in action and was very impressed with the results. Ms. Irons said that she would look into it.

Board members concerns/reports: Mr. Wilson reminded the Board of the dedication of the new building.

Mr. Tyson asked about teacher retention.

Citizen/Public input: A couple of parents spoke about their appreciation of NCCS.

Principal's concerns/reports: Dr. Keaton said that we had a very nice teacher appreciation week with lots of food donated by parents and sponsors. FSA testing is nearly complete and an Open House held to highlight our VPK Center. Mr. Tyson moved to accept the Principal's report, seconded by Mr. Wilson and carried unanimously.

Business/Finance Director concerns/reports: Mr. Miller said that he had received a reasonable plan from the VPK staff to increase the VPK enrollment from 30 to 40 students and increase the wrap care fees to \$150 per week. Mr. Miller expressed his deep concern of the unacceptable behavior and vandalism that seems to be out of control in our school. Mr. Wilson moved to accept his report, seconded by Mr. Tyson and carried unanimously.

Administrators' evaluations: Mr. Frost suggested that rather than attempting to do evaluations ourselves, that maybe we should hire a third party consultant to do the evaluations. He said that he knew someone that had the experience to do the evaluations. Mr. Tyson said that he knew the person. Mr. Wilson moved to retain the consultant, Mr. Kim seconded and motion carried unanimously. Mr. Tyson agreed to be the contact person for the Board.

Adjournment: meeting adjourned at 11:20 am