

North County Charter School, Inc.
6640 Old Dixie Hwy. Vero Beach, Florida 32967

Board of Directors Monday February 07, 2022

Meeting Minutes

Meeting called to order: President Shawn Frost called the meeting to order at 9:30 am. Present were board members Shawn Frost, Claudette Pelletier, Kevin Kim, Ernie Wilson and Joel Tyson. Absent was Susan Adams. Principal Dr. Jessica Keaton and Business/Finance Director Ken Miller were also present.

Approve agenda: Mr. Wilson moved to accept today's agenda and seconded by Mr. Kim. Carried unanimously.

Approve minutes: Mr. Tyson moved to approve the minutes of the November 02, 2022 Board of Directors meeting. Seconded by Mr. Wilson and carried unanimously.

Parent/Public input or comments: None

Financial report: Mr. Miller presented the Board with the CPA's November and December financial reports, bank statements showing all expenditures to date and a balance sheet showing a cash balance in all accounts of \$2,626,038.64. Mr. Miller also presented a report to the Board indicating a loss of revenue totaling \$107,090 this fiscal year. He also made some personnel changes and changes in our insurance, which saved us \$53,054. This report to be filed for audit.

Transportation agreement: Ms. Pelletier moved to approve the transportation agreement with the Indian River School District for the 2022-2023 school year. Seconded by Kim and carried unanimously.

Biomedical Waste Plan: Mr. Miller had to develop a BWP to comply with the Indian River County Health Department rules. Mr. Tyson moved to approve the plan and it was seconded by Mr. Kim and carried unanimously.

Approve the 2021-2022 teacher salary schedule: Mr. Wilson moved to approve the teacher salary schedule, seconded by Ms. Pelletier and carried unanimously.

2021 Assessment Scores: Mr. Miller presented the report comparing our test results to the other schools in our county and the previous test year.

Pending grants: Mr. Miller presented the Board with copies of all grants that he had submitted for payment. Moved to accept by Mr. Kim and seconded by Mr. Tyson. Carried unanimously.

CPA engagement letter: Mr. Miller presented the engagement letter from Nuttall Donini & Associates CPAs for doing our monthly financial reports. Mr. Wilson moved to accept, seconded by Mr. Kim and carried unanimously.

President Frost Discussion: Mr. Frost talked about developing strategys and workshops to review the budget, school performance, merit pay, board member vacancies, recruiting and veterans in the classroom. He also talked about having coffee sessions with the teachers and staff prior to the start of class.

Board members reports/concerns: none

Principal's concerns/reports: Dr. Keaton reported that a re-dedication of the Freedom Shrine would be forthcoming.

Business/Finance Director's concerns/reports: Mr. Miller asked to approve adding Mr. Frost to our bank signatory list. Mr. Tyson moved to approve, seconded by Ms. Pelletier and carried unanimously.

Adjournment: Meeting was adjourned at 12:05 pm.