

**North County Charter School, Inc.**  
**6640 Old Dixie Hwy. Vero Beach, Fl. 32967**

**Board of Directors Meeting**  
**Tuesday November 02, 2021 9:30 am**

**Meeting Minutes**

**Call to order/take attendance:** President Shawn Frost called the meeting to order at 9:40 am. Present were Shawn Frost, Joel Tyson, Kevin Kim and Ernie Wilson. Absent were Susan Adams, Claudette Pelletier and Devon Dupuis. Principal Dr. Jessica Keaton and Business/Finance Director Ken Miller were also present.

**Approve or amend today's agenda:** Mr. Tyson moved to accept today's agenda, seconded by Mr. Wilson and carried unanimously.

**Approve minutes of August 02, 2021 meeting:** Mr. Kim moved to approve the Board Meeting minutes of the August 02, 2021 meeting, seconded by Mr. Tyson and carried unanimously.

**Parent/public input:** none

**Financial report:** Mr. Miller presented the Board with the CPA prepared financial statement for September 30, 2021, balance sheet showing cash balance of \$2,762,268, bank statements covering all activity since last board meeting. Mr. Wilson moved to accept the report, seconded by Mr. Kim and carried unanimously.

**Accept donation:** Dr. Keaton asked the Board to accept a donation of \$411 from Sheltra & Sons Contracting to pay for car rider I.D. tags printing. Moved to accept by Mr. Kim, seconded by Mr. Wilson and carried unanimously.

**Review and approve the '20-'21 fiscal year audit and tax return:** Mr. Miller presented the audit with no findings and told the Board members that they were welcome to take the copies home for more review if they so desire. Mr. Tyson moved to accept the audit, seconded by Mr. Kim and carried unanimously. Copies were sent to the Auditor General of Florida and the Legislative Auditing Committees of the Florida Senate and House of Representatives. Digital and hard copies were delivered to the Indian River School District.

**Approve "Effective & Highly Effective" evaluations & compensation:** Mr. Miller said that he was proposing \$200 for each teacher that attained a "Highly Effective" evaluation for the last school year. It would be paid as a stipend this month to all teachers that were eligible and it would be added to the base salary for the next school year. Dr. Keaton said that the District paid more than that. Mr. Miller said that many charter schools did not pay even that much. Mr. Wilson moved to approve the \$200 amount, Mr. Tyson seconded the motion and it carried unanimously.

**Approve employee roster as of August 01, 2021:** Mr. Miller and Dr. Keaton submitted a list of 37 employees for the Board's review and approval. The list did not include the part-time extended day employees. Mr. Wilson moved to accept and approve the roster as presented, seconded by Mr. Kim and carried unanimously.

**Review and approve the new insurance agency and coverage:** Mr. Miller said that he had been working for some time seeking another insurance carrier for the school. The Egis Agency has

come in with a better package at a much better premium. Mr. Tyson moved to approve the change to Egis, seconded by Mr. Wilson and carried unanimously.

**Review and accept the new SRO agreement with the Sheriff's office:** The Sheriff's office of Indian River County has signed and accepted the agreement as of September 17, 2021 and returned it to our school. Mr. Tyson moved to approve the agreement, seconded by Mr. Kim and carried unanimously.

**Discuss the completion and dedication of new building:** Mr. Frost said that he would like to have a formal dedication of the building and to commemorate the building in Mr. Miller's name. Mr. Wilson moved to name the building after both Mr. & Mrs. Miller, seconded by Mr. Kim and carried unanimously.

**Board Members concerns/reports:** Mr. Frost reported on his attendance at the Charter School Conference

**Principal's concerns/reports:** none

**Business/Finance Director's concerns/reports:** Mr. Miller reported that we had received yet another public records request for information. Mr. Miller responded and the request was withdrawn.

**Adjournment:** meeting adjourned at 11:25 am