

North County Charter School, Inc.
6640 Old Dixie Hwy. Vero Beach, Fl. 32967
Board of Directors Meeting
Monday August 02, 2021 9:00 AM

Meeting Minutes

Call to order/take attendance: 9:02 AM President Tyson called the meeting to order and took the attendance. Mr. Wilson and Mr. Kim were absent. Joel Tyson, Claudette Pelletier, Shawn Frost, Susan Adams and Devon Dupuis were present and made a quorum. Dr. Jessica Keating, Principal and Ken Miller Business/Finance Director also attended.

Remembrance: Moments of remembrance for the loss of one of our Board Members Robert Russell were reflected upon. Robert served on the NCCS Board from December 2014 until May 2021. Failing health forced Robert to resign in May and he passed away on June 22, 2021.

Approve minutes of June 14 Board Meeting: Ms. Dupuis moved to approve the minutes as presented, seconded by Mr. Frost and carried unanimously.

Parent/public input: a parent praised the school.

Financial report: Mr. Miller presented the Board with the June 2021 financial report from our CPA, the June bank statements, and a current balance sheet. Cash in all accounts today is \$3,310,158.68 and all current invoices are paid. Report filed for audit.

Audit firm retained: Mr. Miller proposed retaining the Nuttall Donini & Associates CPA firm to do our annual financial and compliance audit. Mr. Frost moved to approve, seconded by Ms. Pelletier and carried unanimously.

Transportation contract w/School District: Mr. Miller explained that the Indian River School District was attempting to change our transportation contract we agreed to in February and they agreed to in May. Mr. Frost moved to adhere to the contract that we already had approved, seconded by Ms. Adams and carried unanimously.

Approve management directive re: school security: Mr. Miller said that he has received a directive from the Indian River School District requesting our signature and compliance. Mr. Miller asked our attorney to review this directive and he has done so with no real concerns.

Approve employee list for '21-'22 SY: deferred to next board meeting.

Recommendation for new assistant principal position: Dr. Keaton and Mr. Miller said they had interviewed several quality candidates for this newly created position. Dr. Keaton and Mr. Miller are recommending that Ms. Kerrian Irons, a current employee and teacher at North

County School, be appointed to the position effective immediately. Ms. Dupuis moved to approve Ms. Irons, seconded by Mr. Frost and carried unanimously.

Bonus for non-instructional employees: Mr. Miller said that the Florida legislature approved a \$1,000 bonus for all teachers and Principals who worked through the Covid pandemic. He said that other full-time support staff also worked through the pandemic conditions and he felt they should be rewarded as well. Mr. Frost moved to approve the bonus for support staff based on the number of semesters they worked at \$500 per semester. Second to the motion was made by Ms. Pelletier and carried unanimously. Mr. Miller stated that he was not including himself in the bonus.

Board Members and Officers renew terms: Mr. Miller said it was time to renew our board members terms. Mr. Tyson said that he would like to step aside as President and he would like to nominate Shawn Frost to be President. Mr. Frost said that he would accept. Mr. Tyson said he would like to remain on the Board. With that proposal the vote was unanimous to renew everyone's term for another year.

Board members concerns/reports: Ms. Dupuis said she had completed the employee survey and presented the Board with a summary of the data that was collected from the survey. She told the Board that the survey was done online and was completely anonymous. Ms. Dupuis said she had no way to know who completed the survey. There were 26 responses to the survey. Ms. Adams moved to appoint Mr. Frost as the point person to use the survey data to address the employees concerns, Ms. Pelletier seconded the motion and it carried unanimously.

Principal's concerns/reports: Dr. Keaton said the FSA scores were in and we held our own for the 20'-21' school year.

Business/Finance Director's concerns/reports: Mr. Miller reminded everyone that the Charter School Conference was coming up October 20-22 in Orlando. Mr. Frost indicated he would like to attend.

Mr. Miller said that we were trying to accomplish social distancing in our school but that it was virtually impossible given the space we have to work with. However, our custodial staff is sanitizing every day including spraying with the disinfectant atomizer.

Adjournment: 11:40 am