

North County Charter School, Inc.
6640 Old Dixie Hwy. Vero Beach, Florida 32967

Board of Directors
Monday November 16, 2020

MEETING MINUTES

Call to order: Meeting was called to order at 9:32 am by Vice President Ernie Wilson. Robert Russell, Devon Dupuis and Kevin Kim attended making a quorum. Joel Tyson, Susan Adams and Claudette Pelletier were absent. Principal Dr. Jessica Keaton and Business/Finance Director Ken Miller attended.

Approve today's agenda: Mr. Kim moved to approve the agenda after adding the settlement agreement, seconded by Ms. Dupuis and approved unanimously.

Approve meeting minutes: Ms. Dupuis moved to approve the board meeting minutes held August 14, 2020, Mr. Kim seconded and the motion carried unanimously.

Parent/public input or concerns: none

Financial report: Mr. Miller presented the CPA report for month ending September 30, 2020, bank statements indicating all activity thru September 30, 2020. Balance sheet showing cash balances totaling \$3,174,785.77. Mr. Miller explained that our interest earnings have declined by 74% compared to last year due to the interest rate decline. Report will be filed for audit.

Approve audit & tax return: All board members received a copy of the annual audit and tax return several days in advance of the meeting. Ms. Dupuis moved to approve the audit and tax return as presented, seconded by Mr. Russell and carried unanimously.

Grants and revenue changes: Mr. Miller presented a list of changes in the revenue expected this year due to the Covid virus. He also presented a list of grants that we have applied for this fiscal year. Mr. Miller also presented a report comparing annual costs of all insurance coverage compared to last year's cost.

Settlement agreement: our attorney sent a copy of the executed settlement agreement regarding the equal employment complaint filed against the school.

Computer donation: one of the local Rotary clubs donated ten laptop computers to the school. Value estimated at \$3,800. Mr. Kim moved to accept the donation, seconded by Mr. Russell and carried unanimously.

Teacher resignation letter: A teacher submitted a letter of resignation to the Board due to accepting another position.

Phase VI project review: Mr. Miller presented the Indian River County Community Development Department review of our site plan for the new proposed building.

Governing Board meeting rule change: Executive order from the Governor's office states that Charter School Governing Boards are to conduct their meetings in person beginning November 01, 2020.

Phase V completion costs: Mr. Miller presented a report itemizing all costs of constructing our new parking and driveways expansion project. Final costs were \$318,276.32.

African American Achievement Plan: Dr. Keaton presented the current proposed plan created by the Indian River School District. Also included was the correspondence from our attorney who is representing the local charter schools. The attorney is trying to get some cooperation from the District and the District's attorney to include the charter schools in the negotiations and execution of the plan.

Board members concerns/reports: Mr. Kim said he had several parents ask him about our mask policy and why it differed from the school district policy. Dr. Keaton explained why she had not adopted the district policy. Mr. Miller stated that he required food service staff to wear facemasks in the cafeteria.

Principal's concerns/reports: none

Business/Finance Director concerns/reports: Mr. Miller reported that he had to hire a replacement for our IT person. Our previous IT person left for a better position elsewhere.

Adjournment: with no further business to conduct Mr. Wilson adjourned the meeting at 11:40 am.