

**North County Charter School, Inc.**  
**6640 Old Dixie Hwy. Vero Beach, Fl. 32967**  
**Friday August 14, 2020**

**Board Meeting Minutes**

**Call to order/take attendance:** President Tyson called the meeting to order at 9:30 am. Board members Ernie Wilson, Kevin Kim and Susan Adams were absent. Joel Tyson, Robert Russell, Devon Dupuis and Claudette Pelletier were in attendance and formed a quorum. Administrators Dr. Jessica Keaton, Principal and Ken Miller, Business/Finance Director also attended.

**Approve minutes of July 06, 2020 meeting:** Motion made by Ms. Dupuis to approve the minutes as presented, seconded by Ms. Pelletier and carried unanimously.

**Parent/public input or concerns:** none

**Teleconference with NCCS attorney:** At 9:45 am the school's attorney called in to teleconference with the Board. A motion made by Ms. Pelletier to appoint Mr. Miller as the authorized representative of the school to negotiate the settlement in the Sherrill-Long vs. North County Charter School, Inc. complaint seconded by Mr. Russell and carried unanimously. Upon the attorney's recommendation a motion was made by Ms. Dupuis to approve a settlement amount of \$12,500, seconded by Ms. Pelletier and carried unanimously.

**Financial report:** Mr. Miller presented the Board with current bank statements, June 30, 2020 CPA report and a balance sheet as of today's date. Cash accounts balance of \$3,064,039.13 and liabilities of \$2,170,751.92. Ms. Dupuis moved to approve the report and file for audit, seconded by Ms. Pelletier and carried unanimously.

**Approve & sign SRO contract:** Ms. Pelletier moved to approve the contract for our School Resource Officer with the Indian River County Sheriff, seconded by Ms. Dupuis and carried unanimously. Contract will be for School Year 2020-2021 with NCCS paying 50% of SRO annual salary and benefit package. SRO will remain an employee of the Indian River Sheriff.

**New copier and thermal cameras proposal:** Mr. Miller had two proposals from our copier company. One for a new copier contract and one for a proposal to install thermal cameras that would take the temperature of everyone passing by. Mr. Miller recommended the new copier contract be approved and reject the new thermal cameras proposal. Motion made by Ms. Dupuis to approve the copier lease, seconded by Mr. Russell and carried unanimously.

**Discuss school opening preparations:** Dr. Keaton and Mr. Miller explained to the Board the steps they have taken to get the school and the staff ready for re-opening.

**U.S. Hwy 1 eminent domain issue:** Mr. Miller explained that he had received a letter from the attorney we had retained to represent us in the U.S. Hwy 1 widening project explaining that he had left his former firm. Ms. Pelletier moved to approve staying with the original attorney, Joseph Hanratty, seconded by Ms. Dupuis and carried unanimously.

**Approve new computer for security system:** Ms. Pelletier moved to approve up to \$2,500 for a new computer to increase both memory and speed for the security camera system, seconded by Ms. Dupuis and carried unanimously.

**Approve salary/wage schedule effective August 01:** Mr. Miller presented a roster of all staff members and recommended increases across the board. The increases will meet the state mandated teacher increases as well as cost of living increases. Ms. Dupuis moved to approve the salary/wage schedule as presented, seconded by Ms. Pelletier and carried unanimously.

**Approve roster of employees:** Mr. Miller presented a list of 36 employees consisting of new hires as well as renewed employees for the Board's approval. The list does not include the part-time extended day employees. Motion made by Ms. Dupuis to approve the roster presented, seconded by Ms. Pelletier and carried unanimously.

**Approve health insurance contributions:** Mr. Miller presented a proposal to contribute approximately 10% to 15% more to the employee's health insurance premium in anticipation of a price increase and an attempt to be competitive in the employee market. Ms. Pelletier moved to approve the contribution schedule presented, seconded by Ms. Dupuis and carried unanimously.

**Teachers asked to address the Board:** Ms. Dowdell and Ms. Irons expressed their concerns to the Board regarding pay, equality and respect.

**Board members concerns/reports:** none

**Principal's concerns/reports:** Dr. Keaton discussed the Safe School and Mental Health Plans. Motion made by Ms. Pelletier to approve as presented, seconded by Ms. Dupuis and carried unanimously.

**Business/Finance Director reports/concerns:** Mr. Miller explained that due to the increased number of computers we are now trying to maintain for our students and staff, he would like to hire a full-time IT technician. This position would eliminate the current contract we have with an IT contractor to maintain our technology equipment. We currently have about 335 computers to maintain. Motion made by Mr. Russell to approve hiring an IT technician to work in a full-time position, seconded by Ms. Dupuis and carried unanimously.

**Adjournment:** meeting adjourned at 11:45 am