

**North County Charter School, Inc.
6640 Old Dixie Hwy. Vero Beach, Florida 32967**

**Monday July 06, 2020 9:30 am
Board Meeting Minutes**

Call to order /take attendance: President Tyson called the meeting to order at 9:30 am. President Joel Tyson, Vice President Ernie Wilson, Secretary Claudette Pelletier, Director Robert Russell, Director Susan Adams and Director Kevin Kim were present. Director Devon Dupuis was absent. Principal Dr. Jessica Keaton and Business/Finance Director Ken Miller were also in attendance.

Approve minutes of May 04, 2020 board meeting: Ms. Pelletier moved to approve the minutes as presented, seconded by Mr. Kim and carried unanimously.

Financial report: Mr. Miller presented the current bank statements, the April CPA financial report and a balance sheet as of today's date. Cash balance of \$3,075,056.51 and liabilities of \$2,196,011.76. Motion by Mr. Wilson to accept and file for audit, seconded by Mr. Russell and carried unanimously.

Ms. Dupuis joined the meeting at this time.

Parent/citizen input: Ms. Hampton and Ms. Patton addressed the board expressing their support of NCCS and the teaching staff. Ms. Pelletier moved to set up a salary schedule, seconded by Ms. Adams and carried unanimously.

Bryan Dowdell a teacher at NCCS said he was representing all the teachers and expressed his concern about a "teacher salary schedule".

Request for proposal: Mr. Miller presented the board with a copy of the RFP mailed to four CPA firms. One firm replied. Nuttall Donini & Associates that has been our CPA firm recently was the only respondent. Motion was made by Ms. Dupuis to approve NDA, seconded by Mr. Kim and carried unanimously.

Approve computer purchase: Proposal for 250 laptop computers was presented in the amount of \$94,750. Mr. Wilson moved to approve the purchase and set-up, second by Mr. Kim and carried unanimously.

Approve purchase of computer charging carts: Ms. Dupuis moved to approve purchase of eight computer charging carts for the sum of \$8,671.68, seconded by Mr. Kim and carried unanimously.

Approve and accept final report on golf fundraiser: Dr. Keaton presented the report showing a net profit of \$16,314.42. The fundraiser was held at Pointe West Golf Course on March 07, 2020.

Discuss developing a racial curriculum: Mr. Miller said that other schools are developing a curriculum in their schools to address racial questions and issues that may arise in the classroom. A policy will be developed that will be presented to the Board.

Approve the capital outlay plan: Mr. Miller presented the Board with the plan he developed and submitted to the DOE. Mr. Wilson moved to approve, second by Mr. Kim and carried unanimously.

Approve CARES and CSP grant applications: Mr. Miller informed the Board that he had applied for a CARES grant of \$62,649.69 to be used for the purchase of laptop computers to be used for classroom and distance learning. He said that grant was pretty secure. He also intends to apply for a CSP grant (charter school projects) also for the purchase of computers and computers charging carts. Ms. Pelletier moved to approve the applications, seconded by Mr. Russell and carried unanimously.

Discuss teacher salaries for 20-21 SY beginning in August: Mr. Miller presented a proposed list of salaries for current teachers. The proposal was based on the new legislation funding from the state. Mr. Miller said that we may not get the necessary funds to cover the proposal.

Discuss options for re-opening of the schools: A number of ideas or proposals were presented from the Center for Disease Control, Florida Department of Education, School District of Indian River County and others. Dr. Keaton said that she developed several plans.

Approve budget for 2020-2021 SY: Mr. Miller said that this budget was based on funding that he knows we will receive this school year but there is no way to know at this time exactly what funds will be made available. He also expects to receive less funds from extended day, VPK and the National School Lunch Program due to reduced attendance. Ms. Adams moved to approve the budget as presented, seconded by Ms. Pelletier and carried unanimously.

Board member's concerns/reports: Mr. Tyson said he wanted to say something about Mr. Miller and his devotion to the school.

Principal's concerns/reports: none

Business/Finance Director's reports/concerns: Mr. Miller presented a preliminary proposal for the new building. Mr. Miller asked the Board for approval to continue the move forward. He said that if we continue on now that he believes we can get the new building done and ready for occupancy in August 2021. Mr. Kim moved to approve, seconded by Mr. Wilson and carried unanimously.

Adjournment: meeting adjourned at 12:22 pm