

North County Charter School, Inc.
6640 Old Dixie Hwy. Vero Beach, Florida 32967

Monday May 04, 2020

MEETING MINUTES

Call to order/take attendance: President Tyson called the meeting to order at 9:30 am. Board members Joel Tyson, Ernie Wilson, Susan Adams, Claudette Pelletier, Robert Russell, Devon Dupuis and Kevin Kim were present. Principal Dr. Jessica Keaton and Business/Finance Director Ken Miller were also in attendance.

Legal matter conference call: NCCS attorney John Leombruno was connected at this time via telephone from Jacksonville. He was introduced by Mr. Miller to the Board. Mr. Leombruno stated that the purpose of his call was to ask the Board to appoint someone that he could work with as a representative of the Board during mediation and /or negotiations in the Monica Sherrill-Long vs. North County Charter School, Inc. He stated that any agreements made would still require the Board's approval. Ms. Dupuis made a motion to appoint Mr. Miller as the contact person, seconded by Mr. Kim and carried unanimously. Mr. Leombruno thanked the Board and said he would be in touch.

Public/parent input: none

Approve minutes of February 03, 2020 Board meeting: Ms. Pelletier moved to approve the minutes as presented, seconded by Mr. Wilson and carried unanimously.

Approve financial report: Mr. Miller presented the Board with bank statements, the monthly CPA report ending February 29, 2020 and a balance sheet showing a cash balance of \$3,258,258 and liabilities of \$2,234,779. Mr. Miller answered several questions from the Board and the report will be filed for audit.

Surplus perishable foodstuffs: Someone asked Mr. Miller what was going to happen with the perishable food in the refrigerators and freezers? Mr. Miller said that we had probably \$500 or \$600 worth of food due to school year ending unexpectedly due to the corona virus. Ms. Pelletier moved that we donate the leftover perishable food to a homeless shelter, Mr. Russell seconded and it carried unanimously.

Approve wellness policy: Mr. Miller presented the Board with a revised wellness policy with only one addition to the policy. He said that even though the committee met prior to the pandemic it was ironic that it was recommended that handwashing and hand sanitizing be added to the policy. Ms. Adams moved to approve the Wellness Policy subject to any health department changes that may come up, seconded by Mr. Wilson and carried unanimously.

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Approve new transportation contract: Mr. Miller said that the new contract is identical to last year's contract with the School District. Mr. Wilson moved to accept the contract for school year 2020-2021, seconded by Ms. Adams and carried unanimously.

Approve and support tax levy: Mr. Miller and Dr. Keaton attended a conference call meeting with the Indian River Superintendent Dr. Moore on April 21. Dr. Moore was asking all the charter schools to support this tax levy renewal since we will be sharing in the revenue. Ms. Pelletier moved to support the .5 mil tax renewal, seconded by Ms. Adams and carried unanimously.

Escrow road paving funds: Mr. Miller reminded the Board that we were required to escrow the sum of \$27,041.63 with Indian River County to cover paving costs of 67th Street on our north property line. If that paving does not take place by February 28, 2026 we are entitled to get a refund of our escrow deposit. This agreement will be kept on file at the school.

Construction status update: Mr. Miller pointed out that our corner lot was cleared of the trees last week and they are waiting on the surveyors to come in and layout the area for demo and excavating. Project should be completed by end of June.

Best & Brightest Funds: Dr. Keaton presented a plan for the distribution of B&B funds. Mr. Miller told the Board that he had to refund \$6,000 of B&B funds to the District due to the DOE Auditors finding for funds received for 2018. Mr. Miller asked where the \$6,000 was supposed to come from? Dr. Keaton said she did not think the funds should come from the current B&B allocation. Mr. Miller said that for the record he opposed taking the funds from non-bonus funds and the funds could be taken from fundraising funds. Ms. Adams moved to approve Dr. Keaton's plan to approve distributing the funds without deducting the \$6,000 and that Mr. Miller should find somewhere else to get the \$6,000, seconded by Ms. Pelletier and carried unanimously.

Golf tournament report: Mr. Miller said that he planned to have the report ready but that he was waiting for a couple of checks to come in yet in order to finalize the numbers. He will have the report at the next meeting.

New budget due to district in June: Mr. Miller said that this was going to be a very difficult year due to the uncertainty of funding and extended school calendar possibilities. Dr. Keaton said that she would like to be involved in the budgeting process and have teacher input. Ms. Adams moved to conduct a pre-budget workshop June 01, seconded by Mr. Russell and carried unanimously.

Board member's concerns/reports: none

Principal's concerns/reports: Dr. Keaton said everything was going quite well with the distance learning and she was very pleased with her teaching staff.

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Business/Finance Director's concerns/reports: Mr. Miller told the Board that if they had no objection that he had two items that he would like to proceed with. He wants to resume talks with the architect on a preliminary design for a new building to meet our immediate needs. Also, Mr. Miller said that being the liason between the Board and the parents and teachers, he has been asked many times why teachers opinions are not considered or solicited. He said that he understands that concern since parents and others opinions are solicited and the teachers are the ones in the trenches and have to get the job done. The survey would have to be anonymous. Since no objections were made Mr. Miller said he would proceed with both projects.

Adjournment: meeting adjourned at 11:30 AM

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