

North County Charter School, Inc.
6640 Old Dixie Hwy. Vero Beach, Florida 32967
Board of Directors Meeting
Monday February 03, 2020 9:30 am

Meeting Minutes

Call to order/attendance: President Tyson called the meeting to order at 9:31 am. All board members were present. Joel Tyson President, Ernie Wilson Vice President, Claudette Pelletier Secretary/Treasurer, Susan Adams Director, Kevin Kim Director, Devon Dupuis Director, Robert Russell Director. Dr. Jessica Keaton Principal and Ken Miller Business/Finance Director were also present.

Approve/amend today's agenda: Ms. Adams moved to approve the agenda as submitted, seconded by Ms. Pelletier and carried unanimously.

Citizen/parent input or concerns: a parent asked about length of terms for board members. Mr. Miller explained that many of our board members have many years of service and the other charter schools do likewise. Another parent said she was offended by being referred to as Ms. instead of Mrs. in an email response by Mr. Miller. Ms. Pelletier (who is also an attorney) explained that Ms. is both legal and proper in addressing a single or married lady.

Approve minutes of December 09, 2019 Board of Directors meeting: Mr. Miller said that he obtained a copy of the Indian River County Board of County Commissioners form used to request time to speak at the commission meetings and he would ask that it be added to the minutes as it was originally. Motion was made to approve the minutes as corrected by Mr. Wilson, seconded by Mr. Kim and carried unanimously.

Financial report: Mr. Miller presented the monthly CPA report ending December 31, 2019, bank statements indicating all checks written since last meeting, and balance sheet as of February 03, 2020. Cash assets of \$3,030,360. and long term liabilities of \$2,292,843. Report will be filed for audit.

Respond to email request from several parents: a few parent's emails were offering their evaluations and opinions of the administrators and some board members as well as making demands to be appointed to committees. They also were seeking board members personal email addresses and phone numbers so they could contact them personally. Mr. Miller explained that we have always avoided posting the board members personal email and phone numbers in order to protect them from harassment and invasion of privacy. Mr. Miller also noted that he had discussed the legalities of this with one of our school's attorneys and he said that the parents have two ways to address the board with their concerns now. They can come to the meetings and ask to speak or they can contact Mr. Miller who is the liaison between the parents and the board as posted on the school website. The attorney also suggested that the

board members could be assigned a school email address but they were not obligated to publish their private phone or email addresses. Mr. Miller did forward all emails that he had to the board members for their consideration.

Phase V site project status: Mr. Miller explained to the Board that he was working his way through all requirements of the Indian River County Building Department. Hopefully we will break ground soon.

New building feasibility discussion: Mr. Miller told the Board that he could not recommend the building of a new building at this time due to the pace of spending right now. Mr. Miller said we could build a building now with the reserve funds that we have but he was concerned about replenishing the reserve funds after the building was finished. He said it was dangerous to spend all of the funds in reserve as well as all of the current revenue with no plan to set aside reserve funds. Several Board members asked Mr. Miller if he could come back to the Board with ideas on how to cut expenditures in the future budget. Mr. Miller said that he would do that.

Principal's reports/concerns: Dr. Keaton said that the enrollment lottery was completed. She also reported that she has hired a new teacher (Makenzie Totten) for the fourth grade. Dr. Keaton said that boot camp or tutoring classes were about to get underway. Music classes were also being conducted after school by a private provider who is being paid by the parents. Mr. Miller asked if the provider provided insurance coverage for his music classes. Dr. Keaton said that he did.

Business/Finance Director concerns/reports: none

Board Members concerns/reports: Ms. Dupuis said that she had been contacted by a parent regarding establishing a Wellness Committee sometime soon. Mr. Miller said that he would form the committee and hold a meeting on the last Monday of February.

Adjournment: meeting adjourned at 11:25 am