

North County Charter School, Inc.
6640 Old Dixie Hwy. Vero Beach, FL 32967
BOARD OF DIRECTORS MEETING
Monday September 16, 2019 9:30 am
MEETING MINUTES

Call to order/take attendance: President Tyson called the meeting to order at 9:31 am. Members present were Joel Tyson, Ernie Wilson, Claudette Pelletier, Devon Dupuis, Robert Russell, Susan Adams and Kevin Kim. No members were absent. Principal Dr. Jessica Keaton and Business/Finance Director Ken Miller were also in attendance.

Approve/amend today's agenda: Mr. Miller asked the chair to add the Transportation Contract to the agenda. Mr. Wilson moved to add the item, Ms. Pelletier seconded and the motion passed unanimously.

Citizen/Parent input/concerns: Ms. Patton, parent volunteer coordinator, addressed concerns re: transportation, the yearbook and Bahama relief. Ms. Buckles, a parent, addressed concerns re: cafeteria menu, playground conditions and removal of basketball court. Ms. Jones, a parent, addressed her concern re: the library. Ms. Hampton, a parent, addressed her concern re: science program. Ms. Lorange, an NCCS teacher, addressed her concern re: science program.

Approve minutes of August 05, 2019 Board of Directors meeting: Ms. Pelletier moved to accept the minutes as presented, seconded by Mr. Wilson and carried unanimously.

Financial report: Mr. Miller presented bank statements of all accounts showing all transactions since the last meeting, the CPA monthly report ending July 31, 2019, and a balance sheet as of September 15, 2019. All bank accounts showing a cash balance of \$2,740,630.20. Total of all liabilities is \$2,387,703.91. Report will be filed for audit.

Accept signed Transportation Contract: Mr. Miller reported that the contract had been signed and accepted by the School District of Indian River County with no changes from the previous year. Mr. Russell moved to accept the contract, seconded by Mr. Kim and carried unanimously.

Approve 2018-2019 audit and tax return: Mr. Miller presented the annual compliance/financial audit for school year 2018-2019 as well as the IRS tax return. Mr. Miller told the Board that the audit covers compliance with things such as verifying teacher certifications, employee background checks, publishing meeting minutes etc. as well as the finances. Mr. Miller stated this was the 21st annual audit and we have never had any findings or issues in our audits. Copies were delivered to the School District and the Auditor General's office in Tallahassee. Mr. Wilson moved to accept the audit and tax return, seconded by Mr. Russell and carried unanimously.

Letter of engagement for '19 - '20 SY: Mr. Miller presented the letter from the CPA firm that did our audit and they were asking for a commitment from us. After some discussion Ms. Adams moved to defer signing the letter and put out an RFP for bids from other audit firms to compare costs, seconded by Ms. Pelletier and carried unanimously.

SRO agreement signed and received from Sheriff: Mr. Miller said that the Sheriff had signed the SRO agreement and returned it to us. No changes have been made since we signed. Mr. Kim moved to accept the agreement, seconded by Ms. Adams and carried unanimously.

Public records request: Mr. Miller showed the Board the various e-mail correspondences between the requester and Mr. Miller. The requester ultimately withdrew the request for information.

Palm Beach District vs. Florida DOE lawsuit: Mr. Miller presented the Board with a letter from the law firm representing the charter schools. The 1st District Court of Appeals affirmed that the HB7069 bill was constitutional which is a victory for Charters. However, they recommend that we keep the funds that we have received segregated just in case Palm Beach appeals this ruling.

EPA permit issued: Mr. Miller showed the Board the letter from the Florida Department of

Environmental Protection approving our request for an EPA permit for the site work plan to improve our parking lot and car pick-up line. The plan is with the Indian River County Building Department now awaiting their final approval.

Active Assailant Response committee report/recommendations: Dr. Keaton presented the Board with the committee's final 8 page report. The committee was comprised of Dr. Keaton, Mr. Miller, Deputy Stanley and resource teachers April Holton and Ashley Dowdell. It was moved by Ms. Pelletier to accept and adopt the plan, seconded by Ms. Adams and carried unanimously.

Science Coach Committee report: Ms. Adams presented her report regarding the Science Committee meeting held earlier this month. After much discussion pro and con. Mr. Miller read into the record page 1 of our Charter Contract with the School District pertaining to our "core philosophy and purpose of the school". He said that he feared we were heading away from our founding principles and were adding on to the monthly debt obligation. Mr. Miller recommended against this position. Ms. Pelletier moved to hire the science coach as a part-time employee at \$36,000 annual salary with no benefits, seconded by Ms. Adams and carried. Mr. Russell voted no, Ms. Dupuis voted abstain, Mr. Wilson, Mr. Tyson, Mr. Kim, Ms. Pelletier and Ms. Adams voted in the affirmative.

Principal's reports/concerns: Dr. Keaton reported that she had visited and observed all the classrooms this school year. Dr. Keaton also reported that she was working on a used book drive to send books to the Bahamas to aid the schools there that lost everything in Hurricane Dorian.

Business/Finance Director's reports/concerns: Mr. Miller had nothing else to report.

Board Member's reports /concerns: Nothing to report.

Adjournment: Mr. Wilson moved to adjourn at 11:45 am.

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